AAA OTONABEE APPLIANCES

*Sales Service Parts*

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Appliance Maintenance Calendar

A little preventative maintenance will extend the life of your appliances and ensure they run at peak efficiency.

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| **Month** | **Maintenance** |
| January | Humidifier:   1. Replace/clean filter, wick, or pad. Effectiveness is reduced by half when clogged. 2. Inspect/clean float assembly on reservoir types of humidifiers. Check drain on flow-through types of humidifiers.   Microwave:   1. Clean inside. Food particles absorb microwave energy and may cause burns and damage to unit. 2. We recommend that microwaves be plugged into a surge protector. |
| February | Washer:   1. Check any fill hoses for cracks, blisters, corroded fittings, and leaks. This will prevent a hose bursting or the fittings from being stuck on the taps or washer. If you turn the water off to do this, make sure you turn the water back on. 2. Check that the washer is level and is sitting on a well-supported floor. Unleveled washers cause unity failure and it bangs around on unbalanced loads. 3. Check that no water is dripping into the washer when it is turned off. A sign of a faulty inlet valve. 4. Clean inside of door and gasket on front load washers to prevent leaks. 5. Run white vinegar through the soap and fabric softener dispenser on front load washers. 6. Clean out filter on front load washers with this option. |
| March | Dehumidifier:   1. Check thermostat is set correctly. 2. Clean water container. 3. Clean or replace filter.   Freezer:  Good time to defrost freezer. Still cold enough outside to put food in a bin on the porch while you unplug the freezer to let the frost melt and clean up the water. Do not use any tools to scrape frost. You can puncture a line and the freezer will no longer freeze. |
| April | Dryer:   1. Clean lint out of vent that leads outside. Lint buildup causes dryer failures, fires, and a great increase in drying time which reduces energy efficiency. 2. Vent should be aluminum, not white. White vents do not meet building codes and are flammable. 3. Clean lint trap out after every load.   Stove:   1. Clean control panel and knobs with non-abrasive or glass cleaner to preserve stenciling on the knobs. 2. To make your range look new again, replace any broken or illegible knobs, replace centre caps of coil burners, clean or replace drip bowls, and touch up marks with porcelain paint. 3. Check oven light is working. 4. Clean smooth cooking surfaces with non-abrasive cleaner, glass cleaner, or oven cleaner. A flat razor blade can be used to scrape away stuck on food. The sooner you clean it, the less likely it will stain. 5. Never use aluminum on drip pans. Aluminum can short out the electrical components and reduce required venting. |
| May | Air Conditioner:   1. Remove cover. Watch out for bees inside the unit. 2. Clan coils by blowing compressed air or by using a soft bristle brush. 3. Clean dirt or lint buildup in the bottom. 4. Oil the motor if it has oil ports on the sides. 5. Clean or replace air filter. Depending on air quality, this may need to be done monthly while in use. 6. Make sure window units are tilted outward so water drips out and does not stay in bottom of unit. 7. Fridge: 8. Clean pan underneath that collects the water. 9. Make sure there is no frost buildup in the back of the freezer. If there is frost, the defrost cycle is not operating properly. Call a service tech before your fridge stops cooling. 705-743-7121. 10. Vacuum coils, around compressor, and under kick plate. 11. Replace water filter. |
| June | Microwave:   1. Clean inside. Food particles absorb microwave energy and may cause burns and damage to unit. 2. We recommend that microwaves be plugged into a surge protector.   Dishwasher:   1. Clean if inside is stained, by running an empty load with Glisten. 2. Clean out filter near the bottom under lower spray arm. Replace damaged filters to protect pump and motor. 3. Clean spray arms. Make sure holes are not clogged. 4. Repair broken and rusted dishwasher racks. If plastic wears off racks it will rust. The rust particles will cause problems in pump and motor. Use sandpaper on rust areas and rack repair kit. 5. If dishes are not coming clean, clean the filter. Try different liquid soap and use 1 cup of white vinegar during rinse cycles. If these ideas do not work, there could be a problem with the inlet valve and not enough water coming in. Call a technician: 705-743-7121. |
| July | Dehumidifier:   1. Check that the thermostat is set correctly. 2. Clean water container. 3. Clean or replace filter.   Air Conditioner:   1. Clean coils by blowing compressed air or using a soft bristle brush. 2. Clean dirt or lint buildup in the bottom. 3. Oil the motor if it has oil ports on the sides. 4. Clean or replace air filter. Depending on air quality, this may need to be done monthly while in use. 5. Make sure window units are tilted outward so water drips out and does not stay in bottom of unit. |
| August | Washer:   1. Check fill hoses for cracks, blisters, corroded fittings and leaks. This will prevent a hose from bursting or the fittings from being stuck on the taps or washer. If you turn the water off to do this, make sure you turn the water back on. 2. Check that the washer is level and sitting on a well-supported floor. Unleveled washers cause unity failure, and it bangs around on unbalanced loads. 3. Check that no water is dripping into the washer when it is turned off. A sign of a faulty inlet valve. 4. Clean inside of door and gasket on front load of washers to prevent leaks. 5. Run white vinegar through soap and fabric softener dispenser on front load washers. 6. Clean out filter on front load washers with this option. |
| September | Humidifier:   1. Replace/clean filter, wick, or pad. Effectiveness is reduced by half when clogged. 2. Inspect/clean float assembly on reservoir types of humidifiers. Check drain on flow-through types of humidifiers.   Air Conditioner:  Make sure units that are taken out of storage are kept upright. This will keep oil in the compressor and not in the lines which will prevent the unit from cooling again. |
| October | Stove:   1. Clean control panel and knobs with non-abrasive or glass cleaner to preserve stenciling on the knobs. 2. To make your range look new again, replace any broken or illegible knobs, replace centre caps of coil burners, clean or replace drip bowls, and touch up marks with porcelain paint. 3. Check that the oven light is working. 4. Clean smooth cooking surfaces with non-abrasive cleaner, glass cleaner, or oven cleaner. A flat razor blade can be used to scrape off any stuck on food. The sooner you clean it, the less likely it will stain. 5. Never use aluminum on drip pans. Aluminum can short out the electrical components and reduce required venting.   Dryer:   1. Clean lint out of vent that leads outside. Lint buildup causes dryer failures, fires, and a great increase in drying time which reduces energy efficiency. 2. Vent should be aluminum, not white. White vents do not meet building codes and are flammable. 3. Clean lint trap out after every load. |
| November | Fridge:   1. Clean pan underneath that collects water. 2. Make sure there is no frost buildup in the back of the freezer. If there is frost, the defrost cycle is not operating properly. Call a service technician before your fridge stops cooling. 705-743-7121. 3. Vacuum coils, around the compressor, and under the kick plate. 4. Replace water filter. |
| December | Dishwasher:   1. Clean if inside is stained, by running an empty load with Glisten. 2. Clean out filter near the bottom under lower spray arm. Replace damaged filters to protect pump and motor. 3. Clean spray arms. Make sure holes are not clogged. 4. Repair broken and rusted dishwasher racks. If plastic wears off racks it will rust. The rust particles will cause problems in the pump and motor. Use sandpaper on rust areas and rack repair kit. 5. If dishes are not coming clean, clean the filter. Try different liquid soap. Use 1 cup of white vinegar during rinse cycles. If these ideas do not work there could be a problem with the inlet valve and not enough water coming in. Call a technician: 705-743-7121. |